

Dormansland PTA AGM – Dormansland Primary School
27th September 2023 – 7pm

In attendance: Faye Davies, Mark Cook, Jess Lea, Danielle Payne, Charlotte Malloy, Claire Latimer (minutes)

Apologies:

Item 1

Chairperson's welcome

Jess Lea – all committee members are happy to remain in their roles for another academic year. Heads in agreement.

Item 2 - financials

The Treasurer gave an update on the PTA finances.

School Year 2022-2023

Bank balance as of end of August 2023 £12,064.47

Total Fundraising: £12,938 income (including grants)

Including -

School Disco - £560

Movie Night - £452

Cake Sales – £500

Christmas Cards - £250

Grants: Surrey CC - £1900 for outdoor storage, Dormansland Parish £1000 towards playground line painting, Gatwick Airport Grant £1500 towards playground line painting.

Total Spending: £15,602

Including –

Pantomime £678

Ashdown Forest £2400

School Repairs £1900

School Supplies £2500

School Song £500

Overall Loss £2664.00

It was noted that 2 of the largest costs were the forest school and the Christmas pantomime for the children. With a voluntary donation to forest school being introduced by the School and Lingfield College still providing the minibus free of charge it was agreed that the forest school would continue.

Note – funds in bank originally to be allocated to a new school kitchen which no longer is required from PTA resources. However, consistent year on year losses mean that we are ensuring that we have buffer to protect against any future unexpected costs.

Item 3 – Autumn term fundraising/events

21st September – Wheels to School

28th September – Year 6 Cake Sale

4th October – Mufti Day

6th October – Family Bingo

7th October – all hands on deck in school

12th October – Year 5 Cake Sale
19th October – Break the Rules Mufti Day
20th October – poster for Christmas Fair competition
9th November – School Disco
22nd November – Jolly Jar Mufti Day
25th November – Christmas Fair
End of November – Christmas Donation/Shop
1st December – Wreath Making
2nd December – Bags to School
30th Nov/1st December – Tea/coffee/mince pies at Nativity

Item 4 – Autumn term spending for school

Touring theatre company – Pantomime 7th December

Small Christmas gift for every child - £1 per child

It was proposed to have a school 'essentials' fund rather than an individual class fund. Heads will agree what the spending for the school will go on – colouring pens, glue sticks, white board markers and other essentials etc - £500. All in agreement. If there are specific items that the class teachers want, then they will create a Spring Wish List which we can fundraise for.

ACTION Jess to research an Amazon wish list. Also to include in PTA newsletter the suggestion that rather than buying sweets on your child's birthday to hand out, you buy something from the class Amazon wish list for a few pounds.

PTA trip subsidy will remain at £10 per child. All in agreement.

PTA to pay £130 for a Maths intervention programme to cover Year 1-6. All in agreement.

Item 5 – Events/Fundraising for Spring and Summer

January – Book Swap
11th January – Year 4 Cake Sale
25th January – Bags to School
8th February – Year 3 Cake Sale
13th February – Pancake Flip
23rd February – Quiz night
2nd March – Wonka Bars
8th March – Superwoman Shop
14th March – Year 2 Cake Sale
Easter Holidays – Easter Egg Hunt
17th April – Bags to School
25th April – Year 1 Cake Sale
8th May – Year R Cake Sale
June – 5km Colour Run
14th June – Superman Shop
26th June – Summer Fair
July – Bar at Lingfield College

Item 6 – School 'Wish list' update from last year

Playground markings – very faded, would like new ones. To do both sides = £700

Cherries at the gate also to be redone = £300

Total = £1,000

ALL IN AGREEMENT – this has now been completed

Seating for the garden area – 3 x benches = £1,000

ALL IN AGREEMENT Claire in the process of applying for Sussex Lund grant to rejuvenate the whole sensory garden area in 2 phases.

Jess, Jess and Danielle volunteered husbands to come and do some 'odd jobs' in the garden area – going to arrange with MC and FD 'all hands on deck' days have started

Playground storage – £400 for infants

ALL IN AGREEMENT Surrey CC grant received for £1900 to buy storage units, now purchased

Replenishment of playground equipment = £400

ALL IN AGREEMENT once playground storage arrives this can be ordered

Some sort of shelter / shade for the middle of the playground / roof for reception / year one needs fixing – investigating prices

TO BE AGREED Louisa Blyde looking into prices for getting the pergola wood treated.

ACTION – Claire to find a grant suitable to fund a sun shade for Early Years.

Books to replenish the library / keep adding to the new library in line with the Government's new phonics scheme = £400

ALL IN AGREEMENT bought books for KS1 using money raised by PTA, money raised from the Bingo evening will be spent on KS2 books.

Sam Trim suggested Add Events to keep all events in one place, FD pointed out would need someone from the PTA to manage it.

PTA have started a regular newsletter to keep everyone updated with events. There is also now a fundraising tracker and an active Instagram account. All commented what a great job Kate Fletcher was doing.

Item 7 - Wish list for 2023-24

- Part of trim trail broken, awaiting quote. Heads to give update once quote has been received/can be repaired.
- Reading books, KS2 – all agreed to allocate Bingo Sale profits from this year towards buying books
- Science equipment needed – all agreed profit from disco will go towards this equipment
- PA system - £200 – all agreed that Break the Rules day profit will go towards this.
- Start to renew chairs in all classrooms – 30 chairs = £700 (possibly use money raised from Christmas and Summer fair)

Item 7 – AOB

- All agreed that any ideas for fundraising are welcome. Either via email or Heads suggested some drop in sessions in School at varying times.
- All agreed to try a Zoom PTA AGM/meeting next time and hope for more participants.
- Charlotte suggested to try and involve wider community to expand fundraising rather than just relying on parents.
- Easy Fundraising – Jess to send link

- Tandridge Lottery - hasn't been advertised recently, Jess to re send link.
- Heads suggested making parents aware of some of the things PTA spend money on - Bug Club/TTRs/Ed Shed subscriptions.

Ideas for events/fundraising

- litter pick in Dormansland
- Tuck shop on a Friday
- Reinstate Frosty Friday – hot chocolates on a Friday throughout winter.
- Jess to add to next newsletter if any parents/guardians work for a Company that would offer fund matching.

Item 8 – Next meeting dates

TBC