



Agenda

1. Welcome and apologies
2. Safeguarding updates- School gates, electronic sign in
3. Shared lifts to forest
4. Olive dining/Kitchen
5. Items raised through class reps

In attendance

Mark Cook	Faye Davies	Deepty Hilderly	Claire Latimer
Rebecca Bramley	Sarah Davis	Sophia Pexton	Sarah Christopher
Grace Smith			

1	Welcome and apologies Apologies from Wendy Golledge, April Windsor, Lisa Herpe, Danielle, Jess
2	Gate works to be finished by Friday 4 th November, handover week of November 7 th . New electronic signing in system to be introduced.
3	Ashdown forest are starting to charge for parking. Parents will have a 15 minute window to drop off and pick up children. If parent helpers stay then they will be able to park for free. New parent helpers would be greatly appreciated.
4	Vision and values updated. Parent friendly school development plan to be sent out to parents.
5	Olive dining- a real improvement in the quality of school meals. Quantity of meal has increased, fresh salad bar. Meat option, vegetarian option, jacket potato. Choice of two deserts. Kitchen update- Surrey have said having a full prep kitchen is not feasible, we are in talks with Surrey to relocate the kitchen and have a better re-gen kitchen. Following feedback from parents, Olive have been asked to reassess the number of jacket potato's as they have proved quite popular.
6	Year 1- More after school clubs and child care, can it be expanded? FD/MC- this is difficult due to restriction on space available after school, currently it has reached the capacity we can safely accommodate without impact on rest of school. Invoicing for after school club can be erratic, can there be more regular invoicing? FD/MC-We will speak to Mrs Blyde and ask for clearer information around the invoicing and the possibility of setting up regular payment scheme.



PARENT FORUM TUESDAY 1ST NOVEMBER 2022

	<p>Receipt of emails are not always acknowledged, what could be done? FD/MC- Office will be reminded to send thumbs up acknowledgement. Newsletter to reinforce communication channels and timelines. Replies to emails will happen within three days.</p> <p>Can dress up day be co-ordinated for key stage 1 and Reception? FD/MC- Reception do not follow the same topic plan as Key Stage 1 so the theme would not tie in.</p> <p>When will volunteering begin? FD/MC- a timetable will be sent out to parents asking them to sign up for a slot</p> <p>Some parents were baffled by Head teacher recruitment questionnaire. What is the process? FD/MC -The Governing Body are currently in the process writing the advertisement using the input from parents, staff and children.</p> <p>Can we take part in more Inter school sports competitions? FD/MC -Year 5 and 6 will have a netball festival later in year. Various tournaments happen with other schools, this depends on interest from enough other schools to make it viable. Sometimes we are unable to fulfil team numbers to take part due notice of these events is often very late.</p>
	<p>Year 2</p> <p>Spellings, what will this look like in year 2? FD/MC- Ms Clarke has spoken to all parents at parents evening explain how the children are transitioning from phonics to spelling. Formal spellings will begin after Christmas.</p> <p>Parents felt the settling in report was impersonal, why is it written like this? This format was developed a few years ago, with the terminology see/unseen, indicating that we have not made a snap judgement about an aspect of your child but that we have not yet seen it in the classroom.</p> <p>A written report doesn't get sent at this point in the term, but staff will reconsider these for next year.</p> <p>Will there be a Key stage one choir and other clubs? FD/MC –There will not be choir at the moment, art club works on a year group rotation basis.</p> <p>Could there be an introductory forest letter to year 2? FD/MC – Issue A-Z of events which explains how things work</p>
	<p>Year 3</p> <p>What support is being given to the increased numbers in year 3? FD/MC – An additional adult has been put into the class to provide a lower child to adult ratio, priority has been given to the Aquarium allowing them an additional working space. Surrey can dictate to us to take additional</p>



PARENT FORUM TUESDAY 1ST NOVEMBER 2022

	<p>children once they reach key stage 2. A close eye is also being kept on the teacher's well-being as it brings about additional planning, marking and other pressures. The class progress and wellbeing is also being monitored to ensure that there is minimal impact.</p> <p>Can the noticeboard outside reception be replaced? FD/MC – PTA to be consulted</p> <p>What can year 3 have in there pencil case? FD/MC- Miss Newns will put a list onto the class web page</p>
	<p>Year 4</p> <p>Can Marvellous Me be used to inform of achievements and not just notices? FD/MC- Staff will be reminded about consistent use of Marvellous Me for achievements. Feedback from parents is split between those that prefer email notification and those that prefer MM notifications, both platforms will continue to be used.</p> <p>Will celebration trophies be handed out this term? FD/MC- Following a plea from parents reps, remaining trophies were returned and celebration assembly took place on Thursday 10th November</p> <p>Could there be more notice of the link opening for parents evening? FD/MC- The office staff will ensure that more notice is given for the summer term.</p>
	<p>Reception</p> <p>Can there be acknowledgement of emails and the telephone answered during the day? FD/MC- Office will be reminded to send thumbs up acknowledgement. Newsletter to reinforce communication channels and timelines. Replies to emails will happen within three days.</p> <p>Is Miss Andersson leaving? FD/MC- Miss Anderson is leaving at Christmas, recruitment for a replacement teacher is currently taking place</p> <p>How do dismissal procedures work at the end of gymnastics? FD/MC- MC is aware of this and this has been followed up by MC with Premier Sports.</p> <p>Can children be encouraged to change books? Children are given opportunities to change books and often choose books they are familiar with, staff can be asked to encourage them to choose different books.</p>